

BOROUGH OF HAMPTON

REGULAR MEETING

November 21, 2022

Mayor Todd Shaner called the Regular Meeting of the Hampton Borough Council to order at 7:30p.m. and gave the Open Public Meetings Act Statement. The notice of this meeting was advertised in the Hunterdon Democrat on March 17, 2022. The notice was posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

Roll Call:	Present:	Mayor Shaner	Rob Celentano
		Doug Rega	Carroll Swenson
		Jeff Tampier	Rob Wotanowski
	Absent:	John Drummond	

The following people were also present: Matt Lyons, Attorney, (Via telephone), Kathy Olsen, CFO, Alan Brower, CPWM

HAMPTON WOMAN’S CLUB RECOGNITION

Mayor Shaner acknowledged the members of the Hampton Woman’s Club that were present and read the following Proclamation:

PROCLAMATION HONORING THE HAMPTON WOMAN’S CLUB

WHEREAS, the Hampton Woman’s Club had served the Borough for over 41 years before officially disbanding in December 2020; and

WHEREAS, during those years the Hampton Woman’s Club had held many activities such as an Easter Egg Hunt, the Town Wide Yard Sale, a Scholarship Program and yearly programs at Hampton School; and

WHEREAS, the Hampton Woman’s Club helped to beautify our small town by as donating Hampton Flags, the bench at the Veteran’s Park, the Ark that was at the Borough Park; holiday decorations, both the old and the new beautiful Snowflakes that light up our streets during the holidays; and

WHEREAS, as a final project the Hampton Woman’s Club donated the new Welcome to Hampton signs that were purchased in Memory of Mr. Bogart who generously left money to the Woman’s Club; and

WHEREAS, all of these contributions and many others were made possibly by the Woman’s Club hosting Easter and Thanksgiving Raffles, a Halloween Event and Dinner Dances, selling Luminaries to raise money; and

WHEREAS, the active members at the time the Hampton Woman’s Club disbanded in 2020 were Elizabeth Scollon, Lynn Cote, Carol Kotopoulis, Sheila McIntyre, Diane Mascola, Marilee Schneider, Monica White, Lisa Cregar and Ann Marie Byrne and one of the original members Addy Bridge; and

NOW THEREFORE BE IT RESOLVED: that the Mayor and Council of the Borough of Hampton recognize with gratitude these and the many women that gave of their time and talents throughout the years to help make the Borough of Hampton a beautiful place to live.

Each member was given a copy of this Proclamation.

The Borough Council members thanked the women for all of their contributions of their time and talents throughout the years.

APPROVAL OF MINUTES:

Motion by Cm. Wotanowski, second by Cm. Rega to approve the Minutes of the October 17, 2022 meeting of the Borough Council.

Voice vote: All ayes, motion carried.

Comments and Questions from the Public:

Richard Klingensmith- 40 Foss Avenue – was in attendance to discuss who is responsible for taking down a tree that is rotting and dangerous. Mr. Klingensmith indicated that the town used to take care of that portion of his property.

DPW Director Alan Brower noted that the Borough Engineer looked at the location of the tree and the tree is not on Borough property, it is behind the right of way by about 4 feet.

Rick Allen, Fire Chief – reported that water is coming into the truck bays by the chimney.

Fire Chief Allen also asked that the Borough Council consider adopting a Resolution that is now required by the State of NJ for the Fire Company to obtain sanctioning from the Division of Fire Safety for training designated to the New Jersey Fire Service. Chief Allen explained that the Fire Company has been doing in house training for a long time, and in order to continue the State is requiring this Resolution and Application to be filed.

The Municipal Clerk will have a Resolution prepared for the December meeting.

Communications:

Municipal Court Report – No discussion.

Crossing Guard Report- No Discussion

Parking Ordinance- No update, still a work in progress.

School Study – Alicia Noon reported that there was a meeting of the Voorhees sending district schools on October 18, 2022. Regionalization research will continue in 2023 as well as available grants.

Lumberyard – Final phase should begin soon, waiting for lab results from samples taken.

Reports of Committees:

Cm. Swenson –

Mr. Brower also reported that the Water Company has been changing meters as quickly as possible and there are around 30 more to change. Mr. Brower also reported that water usage has been less each month.

Cm. Rega: Reported that the Middle School bus stop located on the corner of New Street and Upper Skillman Street was moved across the street by the crosswalk.

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Cm. Tampier: Mr. Brower reported that the fire doors that the State Fire Inspector required to be installed are in place. Now the State is requiring a Building Permit and while trying to obtain the permit he was told that there needs to be an architectural drawing. Mr. Brower explained that the architect will charge between \$125 and \$150.00 an hour.

Mr. Brower also reported that the Borough did well with leaves, and the cost was under budget.

Mr. Brower also reported that we have salt and are ready for the winter. The DPW will also start putting up snowflakes and will be borrowing a bucket truck to install the snowflakes.

Cm. Celentano, Cm. Wotanowski had nothing to report.

MUNICIPAL CLERK'S REPORT:

Clerk Leidner inquired as to whether January 2 would work for the Re-organization meeting. All members present as well as the Borough Attorney said that January 2 would be fine for the meeting. CFO Olsen just needed to find out what date and time was chosen for the Town of Clinton Re-Organization meeting. The Hampton Borough Re-organization meeting will be January 2 at either 6:30 or 7:30pm.

Borough Clerk Leidner also inquired as to whether the Borough Council wishes to continue to hold their meetings on the third Monday of the month at 7:30. All members present were in favor and the third Monday works for the Borough Attorney.

It was explained that the Planning Board would like to move their meetings back to the first Monday of each month.

NEW BUSINESS:

BEST PRACTICES:

CFO Olsen explained that the Best Practices checklist has been completed and the Borough of Hampton scored a 32.5 and will not lose any aid. There was a brief discussion of the checklist items.

Motion by Cm. Wotanowski, second by Cm. Rega to adopt the following Resolution No. 60-2022:
RESOLUTION No. 60-2022

WHEREAS, N.J.S.A. 40a:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on November 21, 2022 the governing body of the Borough of Hampton, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Hampton.

Pursuant to the provision of N.J.S.A. 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provision of the Local Contract Law (N.J.S.A 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

I hereby, certify that the above resolution was adopted by the Mayor and Council of Borough of Hampton at a meeting of said governing body held on November 21, 2022.

Roll call vote: AYE: Celentano, Rega, Swenson, Tampier, Wotanowski

All ayes: Motion carried.

Motion by Cm. Wotanowski, second by Cm. Rega to adopt the following Resolution No. 62-2022:

RESOLUTION #62-2022

AUTHORIZING APPROPRIATION TRANSFERS

WHEREAS, it has been determined that there will be excesses in certain appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriations for the year 2022 and it has also been determined that certain appropriations are deemed to be insufficient to fulfill the purposes of such appropriations; and

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of the amount of such appropriations as may be deemed in excess to such appropriations as may be deemed to be insufficient; and

WHEREAS, the transfers about to be authorized do not affect any appropriations, to which or from which transfer are prohibited under the statutes;

NOW, THEREFORE, BE IT RESOLVED that the following transfers between 2022 appropriations be authorized pursuant to N.J.S.A. 40A:4-58:

		<u>To</u>	<u>From</u>
Legal	Other Expenses	\$10,000.00	
Land Use Board	Other Expenses	\$ 2,500.00	
Liability Insurance	Other Expenses	\$ 1,000.00	
Workers Comp Ins.	Other Expenses	\$ 1,000.00	
Natural Gas	Other Expenses	\$ 1,000.00	
Public Safety	Other Expenses	\$ 2,000.00	
Electricity	Other Expenses	\$ 1,000.00	
Tipping Fees	Other Expenses	\$ 2,400.00	
Vehicle Maintenance	Other Expenses		\$ 8,000.00
Gas & Diesel Fuel	Other Expenses		\$ 8,000.00
Parks & Playgrounds	Other Expenses		\$ 1,500.00
Interest on Bonds	Other Expenses		\$ 1,000.00
Mayor & Council	Other Expenses		\$ 400.00
Finance Admin.	Other Expenses		\$ 2,000.00

	_____	_____
TOTALS	\$ 20,900.00	\$20,900.00

**Roll call vote: AYE: Celentano, Rega, Swenson, Tampier, Wotanowski
All ayes: Motion carried.**

RAFFLE LICENSE:

Motion by Cm. Rega, second by Cm. Wotanowski to approve the following:

Raffle License Application received from the Hampton Fire Company Ladies Auxiliary to hold an Off Premise Merchandise Raffle on December 13, 2022.

Voice Vote, all ayes. Motion carried.

Bills and Claims: Motion by Cm. Wotanowski, second by Cm. Rega to approve the CFO to pay bills as presented on the bill list of November 21, 2022 and to authorize the CFO to pay bills between meetings.

**Roll call vote: Celentano, Rega, Swenson, Tampier, Wotanowski
All ayes: Motion carried.**

Motion by Cm. Celentano, second by Cm. Tampier to adopt the following Resolution No. 61-2022 authorizing Executive Session:

RESOLUTION NO. 61-2022

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to ensure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12B5; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

Contract Negotiations

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subjects identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated to be: One Year

BE IT FURTHER RESOLVED that the Mayor and Borough Council for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

The meeting was closed to the public at 8:20pm for Executive Session for the purpose of Contract Negotiations.

Borough Clerk Leidner noted that no action would be taken after the Executive Session.

Motion by Cm. Wotanowski, second by Cm. Rega to close the Executive Session at 8:31pm.
Voice vote, all ayes. Motion carried

The meeting was reopened to the public at 8:31pm.

Adjournment: Motion by Cm Swenson second by Cm Rega to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. The meeting adjourned at 8:32p.m.

Respectfully submitted,

Linda Leidner, RMC
Municipal Clerk