

**BOROUGH OF HAMPTON**

**REGULAR MEETING MINUTES**

**October 26, 2020**

**This meeting was held in person and was open to the Public.**

Mayor Shaner called the Regular Meeting of the Hampton Borough Council to order at 7:30p.m. Mayor. Shaner gave the Open Public Meetings Act Statement. . This meeting was held in compliance with the Open Pubic Meetings Act. The Annual Notice was adopted on January 6, 2020 and was published in the Hunterdon Democrat on January 09, 2020. The Annual Notice has been posted on the public bulletin board and has been filed in the Office of the Municipal Clerk.

Mayor Shaner asked all to rise for the flag salute.

Roll Call:	Present:	Mayor Shaner	John Drummond
		Doug Rega	Carroll Swenson
		Jeff Tampier	Rob Wotanowski

Absent: Bob Baker

The following people were also present: Alan Brower, DPW Director, Kathy Olsen, CFO and Patrick Brennan, Borough Engineer.

**Cm. Drummond made a motion to approve the following minutes as presented, second by Cm. Wotanowski:**

Minutes of the October 12 2020 - Regular Meeting and October 12, 2020 Executive Session Minutes  
Voice Vote All ayes: Motion carried.

**Comments and Questions from the Public:**

**Pam Bailey:** Spoke as Alternate delegate to the Musconetcong River Management Council. Ms. Bailey noted that the U.S. Secretary of the Interior David L. Bernhardt designated the Musconetcong River and the Musconetcong Watershed National Water Trail to the National Trails System earlier this month. The watershed goes from Lake Hopatcong all the way to Delaware. Hampton is on the official map that can be found on nationaltrails.org.

**Fire Chief Rick Allen** reported that the Fire Company Annual Halloween Parade is still on for Saturday, October 31, 2020 at 1:00pm.

**Communications:**

Letter from Hunterdon County Agriculture Development Board requesting to be paced on the agenda to discuss Grochowicz Family application for Farmland Preservation – Bob Hornsby, CADB Administrator will be in attendance.

Bob Hornby of the Hunterdon County Agriculture Development Board explained the history behind the Grochowicz family application to the board for Farmland Preservation of their property, portion located in the Borough of Hampton known as Block 11, Lots 1,2 & 2.02. The remaining portions of the property are located in Glen Gardner and Bethlehem Township.

Mr. Hornby presented an option to Hampton Borough for funding this farmland preservation by using a County Open Space Grant to cover the Municipal portion of the County Planning Incentive Grant. There funds available in the Borough's County Open Space funding account. The amount from that fund needed to satisfy the local contribution would be \$49,337.50. There would be no out of pocket expense to the Borough as well as no long term costs associated with this Farmland Preservation or Grant Funding.

Property owner Thomas Grochowicz explained that the farm has been owned by his family since 1952 and the Third Generation would like to continue farming on the property.

No decision was needed this evening, Mr. Hornby will prepare a Resolution for consideration at the November 16, 2020 meeting of the Hampton Borough Council.

### **Old Business:**

Second Reading and Public Hearing of the following ordinance:

Motion by Cm. Drummond, second by Cm. Rega to open the Public Hearing on Bond Ordinance No. 10-2020.

Roll Call Vote: Aye: Drummond, Rega, Swenson, Tampier, Wotanowski  
All Ayes: Motion carried.

**BOND ORDINANCE NO. 10-2020** – BOND ORDINANCE FOR THE PREPARATION AND IMPLEMENTATION OF AN ASSET MANAGEMENT PLAN IN AND BY THE BOROUGH OF HAMPTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

There were no comments or questions from the public. Mayor Shaner closed the Public Hearing.

Motion by Cm. Drummond, second by Cm. Wotanowski to adopt Ordinance No. 10-2020.

Roll Call Vote: Aye: Drummond, Rega, Swenson, Tampier, Wotanowski  
All Ayes: Motion carried.

**Lumberyard Property** – No updates.

**Police Shared Services** – No new applications have been received.

**School Study Subcommittee** – The committee had a meeting prior to this Regular Borough Council Meeting to discuss how to discuss questions that they would like answered by the Board of Education. The questions will be forwarded to Jason Kornegay, Superintendent of Hampton School.

**Sale of Vacant Properties Owned by the Borough** – This was discussed under New Business.

### **REPORTS OF COMMITTEES**

**Cm. Swenson:** Alan Brower, Water Operator, reported that the flow meter is back for Well #5. The second well house is painted. New curb boxes and valves were put into place during the Main Street paving project as needed.

**Cm. Drummond** asked Patrick Brennan, Borough Engineer to give an update on the Main Street paving progress. Mr. Brennan reported that milling and paving is done and it is anticipated that striping will be done tomorrow. This process does not take long to dry so road closures and detours should be at a minimum.

Discussion were held regarding the replacement of the guard rail at Main Street and Valley Road.

**Cm. Tampier** reported that with the newly paved street comes speeding. Mr. Tampier will reach out to the State Police to see about extra police presence to curb speeders...

**Cm. Rega & Cm. Wotanowski** had no reports at this time.

**Mayor Shaner** noted that a resident had their car towed because it was parked on Main Street during the construction. The resident reached out to Mayor Shaner because he felt that there was not enough signage or warning to see if there was any way to get the towing fees reimbursed to him.

Mr. Brower, DPW Director and Municipal Clerk Leidner explained that fliers were placed on car windows, there were notifications on the Borough Website and on Facebook. Also, the day of the towing the contractor went door to door trying to find out who owned the vehicle.

It was the consensus of the members of the Borough Council that the towing fees not be reimbursed.

### **New Business:**

**Introduction of the following ordinance:**

**ORDINANCE NO. 11-2020 – ORDINANCE AUTHORIZING THE SALE OF BOROUGH OWNED PROPERTIES LOCATED AT 12 MACKENZIE ROAD, 202 ROUTE 31 NORTH, AND 141 ROUTE 31/BOWLBY STREET**

The Introduction of this Ordinance was tabled to the next meeting to be held on November 16, 2020 as more information is needed on the properties. A PERC test has been scheduled for the property on MacKenzie Road. There is also a water line that goes through the property on 202 Route 31 North.

### **Discussion and review of the Best Practices Worksheet CY 2020/SFY 2021 –**

Chief Financial Officer Kathy Olsen presented the Borough Council with the Best Practices information and advised the Borough Council that there will not be any loss in State Aid. A copy of the Best Practices Worksheet will be attached to the end of these minutes.

### **Motion by Cm. Wotanowski, second by Cm. Drummond to approve the following Raffle License:**

**Application for a Raffle License from the Hampton Fire Company Ladies Auxiliary for an Off Premise 50/50 Raffle License No. 07-2020 to be held on December 10, 2020.**

Roll Call Vote: Aye: Drummond, Swenson, Wotanowski

Abstain: Tampier  
Motion carried.

**Motion by Cm. Drummond, second by Cm. Tampier** to approve the CFO to pay bills as presented on the bill list of October 26, 2020 and to authorize the CFO to pay bills between meetings.

Roll Call Vote: Aye: Drummond, Swenson, Tampier, Wotanowski  
All Ayes: Motion carried.

Motion by Cm. Wotanowski, second by Cm. Swenson to adopt the following resolution:

#### **RESOLUTION NO. 91-2020**

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

#### **POTENTIAL LITIGATION**

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subjects identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated to be: **One Year**

BE IT FURTHER RESOLVED that the Mayor and Borough Council for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Voice Vote: All Ayes: Motion carried.

Executive Session began at 8:10pm

Executive Session ended at 8:20pm.

Motion by Cm. Wotanowski, second by Cm. Swenson to close Executive Session and open meeting to the public.

Voice vote: All yes, motion carried.

No action was taken as a result of the Executive Session.

**Adjournment:** Motion by Cm Swenson, second by Cm. Rega to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. The meeting adjourned at 8:22p.m.

Respectfully submitted,

Linda Leidner, RMC  
Municipal Clerk